



CATHOLIC DIOCESE OF DARWIN



CLERGY/RELIGIOUS With Declarations **from INTERSTATE**

This form should be completed by all visiting Clergy / Religious from other **Dioceses in other states or territories** in Australia, PRIOR to providing religious services within The Diocese of Darwin. The completed form should be forwarded to:

Bishops Office: integrityofficer@darwin.catholic.org.au

OR

via mail to **Bishops Office, Catholic Diocesan Centre, GPO Box 476, Darwin NT 0801**

| Clergy/Religious Individual Details | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| Full Legal Name | |
| Religious Name & Title | |
| Date of Birth | |
| Mobile Number | Email address |
| Postal Address | |
| Church Authority Details | |
| Current Diocese or Religious Congregation | |
| Church Authority – Name of Bishop/Vicar General/Provincial | Email address |
| Details of Visit or Appointment | |
| Date(s) of visit or Appointment Date | |
| Total Duration of Visit (days) | |
| Parishes/Schools in the Diocese of Darwin in which services are being provided during visit or appointment | |
| Reason for Visit (e.g. Presiding/Concelebrating Mass, attending/ Presenting at a workshop/conference, Studies/Mission work, Youth Ministry/Retreat) | |
| Confirmation of Good Standing (one of these declarations must accompany this form) | |
| Safeguarding Statements Form | Must accompany this form |
| Safeguarding Declaration and Disclosure Form (to be used if there are disclosures to be made) | Must accompany this form |
| Working With Children Check Details (copy to be provided) | |
| State or Territory of issue | |
| WWCC number | |
| WWCC Expiry Date | |
| Do you hold a current Northern Territory WWCC? Yes <input type="checkbox"/> No <input type="checkbox"/> (If 'Yes' please provide WWCC number & expiry date) | |

Please note: In the event that a visit or appointment exceeds 30 days in a 12 month period, a Working with Children Screening in the Northern Territory will need to be undertaken.

FOR SCREENING AND AUTHORITY OFFICE USE ONLY

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| Declarations | <p><i>Result of Check (tick one)</i></p> <p><input type="checkbox"/> Safeguarding Statement Form</p> <p><input type="checkbox"/> Individual Safeguarding Declaration And Disclosure Form</p> |
| WWCC Clearance | <p><input type="checkbox"/> Not Required (visit under 30 days in a 12 month period)</p> <p><input type="checkbox"/> Sighted & verified current check issued interstate</p> <p><input type="checkbox"/> Verified additional NT WWCC</p> <p>WWCC number</p> <p>WWCC Expiry Date</p> |
| Approval Notification forwarded to Bishop's office | Date: |
| SYSTEM UPDATES | |
| Update Visitor Sheet | Date: |