



# CATHOLIC DIOCESE OF DARWIN



## CLERGY/RELIGIOUS With Declarations

**from OVERSEAS**

This form should be completed by all visiting Clergy / Religious from other Dioceses from **overseas**, PRIOR to providing religious services within The Diocese of Darwin. The completed form should be forwarded to:

**Bishops Office** [integrityofficer@darwin.catholic.org.au](mailto:integrityofficer@darwin.catholic.org.au)

OR

via mail to **Bishops Office, Catholic Diocesan Centre, GPO Box 476, Darwin NT 0801**

Clergy/Religious Individual Details	
Full Legal Name	
Religious Name & Title	
Date of Birth	
Mobile Number	Email address
Postal Address	
Church Authority Details	
Current Diocese or Religious Congregation	
Church Authority – Name of Bishop/Vicar General/Provincial	Email address
Details of Visit or Appointment	
Date(s) of visit or Appointment Date	
Total Duration of Visit (days)	
Parishes/Schools in the Diocese of Darwin in which services are being provided during visit or appointment	
Reason for Visit <i>(e.g. Presiding/Concelebrating Mass, attending/ Presenting at a workshop/conference, Studies/Mission work, Youth Ministry/Retreat)</i>	
Confirmation of Good Standing <i>(one of these declarations must accompany this form)</i>	
Safeguarding Statements Form	<b>Must accompany this form</b>
Safeguarding Declaration and Disclosure Form <i>(to be used if there are disclosures to be made)</i>	<b>Must accompany this form</b>
Police Certificate <i>(only required if visitation is more than 30 days in a 12 month period)</i>	
Country of issue <b><i>(Document to be attached)</i></b>	
Date of issue <b><i>(must be less than 6 months from the date of issue)</i></b>	
Itinerary of Visit <i>(only required if visitation is less than 30 days in a 12 month period)</i>	
Itinerary <b><i>(Must be attached)</i></b>	

**Please note:** In the event that a visit or appointment exceeds 30 days in a 12 month period, a Working with Children Screening in the Northern Territory will need to be undertaken.

**FOR SCREENING AND AUTHORITY OFFICE USE ONLY**

<p><b>Declarations</b></p>	<p><b>Result of Check</b> <i>(tick one)</i></p> <p><input type="checkbox"/> <b>Safeguarding Statement Form</b></p> <p><input type="checkbox"/> <b>Individual Safeguarding Declaration And Disclosure Form</b></p>
<p><b>Itinerary</b></p>	<p><input type="checkbox"/> <b>Received</b></p>
<p><b>Police Certificate</b></p>	<p><input type="checkbox"/> <b>Not Required (visit under 30 days in a 12 month period)</b></p> <p><input type="checkbox"/> <b>Sighted &amp; verified current check issued interstate</b></p> <p><input type="checkbox"/> <b>Verified additional NT WWCC</b></p> <p>WWCC number .....</p> <p>WWCC Expiry Date .....</p>
<p><b>Approval Notification forwarded to Bishop's office</b></p>	<p><b>Date:</b></p>

**SYSTEM UPDATES**

<p><b>Update Visitor Sheet</b></p>	<p><b>Date:</b></p>
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