



CATHOLIC DIOCESE OF DARWIN



CLERGY/RELIGIOUS With Declarations

from OVERSEAS

This form should be completed by all visiting Clergy / Religious from other Dioceses from **overseas**, PRIOR to providing religious services within the Diocese of Darwin. The completed form should be forwarded to:

Bishops Office integrityofficer@darwin.catholic.org.au

OR

via mail to **Bishops Office, Catholic Diocesan Centre, GPO Box 476, Darwin NT 0801**

Clergy/Religious Individual Details		
Full Legal Name		
Religious Name & Title		
Date of Birth		
Mobile Number		Email address
Postal Address		
Church Authority Details		
Current Diocese or Religious Congregation		
Church Authority – Name of Bishop/Vicar General/Provincial		Email address
Details of Visit or Appointment		
Date(s) of visit or Appointment Date		
Total Duration of Visit (days)		
Parishes/Schools in the Diocese of Darwin in which services are being provided during visit or appointment		
Reason for Visit <i>(e.g. Presiding/Concelebrating Mass, attending/ Presenting at a workshop/conference, Studies/Mission work, Youth Ministry/Retreat)</i>		
Confirmation of Good Standing <i>(one of these declarations must accompany this form)</i>		
Safeguarding Statements Form	Must accompany this form	
Safeguarding Declaration and Disclosure Form <i>(to be used if there are disclosures to be made)</i>	Must accompany this form	
Police Certificate <i>(only required if visitation is more than 30 days in a 12 month period)</i>		
Country of issue <i>(Document to be attached)</i>		
Date of issue <i>(must be less than 6 months from the date of issue)</i>		
Itinerary of Visit <i>(only required if visitation is less than 30 days in a 12 month period)</i>		
Itinerary <i>(Must be attached)</i>		

Please note: In the event that a visit or appointment exceeds 30 days in a 12 month period, a Working with Children Screening in the Northern Territory will need to be undertaken.

FOR SCREENING AND AUTHORITY OFFICE USE ONLY

<p>Declarations</p>	<p>Result of Check (tick one)</p> <p><input type="checkbox"/> Safeguarding Statement Form</p> <p><input type="checkbox"/> Individual Safeguarding Declaration And Disclosure Form</p>
<p>Itinerary</p>	<p><input type="checkbox"/> Received</p>
<p>Police Certificate</p>	<p><input type="checkbox"/> Not Required (visit under 30 days in a 12 month period)</p> <p><input type="checkbox"/> Sighted & verified current check issued interstate</p> <p><input type="checkbox"/> Verified additional NT WWCC</p> <p>WWCC number</p> <p>WWCC Expiry Date</p>
<p>Approval Notification forwarded to Bishop's office</p>	<p>Date:</p>

SYSTEM UPDATES

<p>Update Visitor Sheet</p>	<p>Date:</p>
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